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DIRECTOR OF CENTRAL INTELLIGENCE
Security Committee

SECOM-D-061

1 March 1985

JAM 1

MEMORANDUM FOR: Executive Director

VIA: Director, Intelligence Community Staff
Administrative Officer, DCI

FROM:

Chairman

SUBJECT:

Request for Approval to Incur Expenses

1. Approval is requested to incur expenses allowed

2. [] authorizes the expenditure of appropriated funds for official representational expenses. Such an expenditure is requested to defray the costs of coffee and donuts for 50 persons on 25 and 26 March 1985 during a Security Committee Behavioral Science/Personnel Security Symposium at the CIA Headquarters.

3. Designated officials and persons present and their organizational affiliations will be:

a. Private sector:

[] practicing psychologist

[] practicing psychiatrist

[] practicing psychiatrist

b. U.S. Government officials:

Mr. Robert C. Allen, Director of Security Policy, Office
of the Chief of Naval Operations

[] Director of Security, National Security

Agency

Mr. D. Jerry Rubino, Director of Security, Department of Justice
Dr. Harry Hollaway, Chief, Psychiatry Department, Uniformed
Services University of the Armed Services

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Another 35 Government personnel below the flag rank/Senior Executive Service level will also attend.

4. I certify that the attendance of the individuals listed in paragraph 3b. have been requested and is considered essential to the conduct of official Government business. I further certify that the function will facilitate the accomplishment of the DCI's duties and responsibilities.

5. The estimated cost of this function is \$140. Authorization to draw funds in advance is also requested. Please notify action on this request.

Attachment: Form 281

APPROVED:

Director, Intelligence Community Staff

3-6-85
Date

I certify the availability of funds in the amount indicated in paragraph 5.

Budget and Fiscal Officer, DCI

3/8/85
Date

APPROVED:

Executive Director

8 Mar 85
Date

SECOM-D-061, 1 March 1985

STAT Prepared by: 1Mar85

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